

## **BURNLEY BOROUGH COUNCIL**

### **NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS**

This Notice contains:

- a) A list of Key Decisions to be taken by the Executive during the months September to December 2017, published on 18<sup>th</sup> August 2017.
- b) Details of dates of meetings of the Executive during the same period at which decisions may be taken in private or partly in private

A Key Decision is an Executive decision that is likely:

- (i) to result in the local authority incurring expenditure which is, or the making of savings which are significant, having regard to the local authority's budget for the service or function to which a decision relates. The Council has said that Capital or Revenue spending over £100,000 will be a Key Decision; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough;

A private meeting is a meeting or part of a meeting of the Executive during which the public must be excluded whenever:

- a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
- b) the Executive passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them; or
- c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.

Meetings of the Executive will be held on the following dates: 19<sup>th</sup> September, 14<sup>th</sup> November , and 19<sup>th</sup> December 2017. Meetings normally start at 6.30pm but times can change so please check the council website nearer the date of the meeting. This Notice will be further updated on the following dates: 16<sup>th</sup> October, 20<sup>th</sup> November 2017 and 12<sup>th</sup> January 2018.

| <b>Matter for decision</b>   | <b>Purpose</b>                                 | <b>Key Decision Yes or No</b> | <b>Anticipated date of decision</b> | <b>Public or Private report. If Private give reasons</b>   | <b>List of Documents to be submitted including any background papers</b> | <b>Contact person &amp; Executive Portfolio</b>   |
|------------------------------|--|-------------------------------|-------------------------------------|--|--|---|
| Insurance Renewals           | To consider Insurance Renewals                 | Yes                           | September 2017                      | The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Report setting out the issues  | Lukman Patel<br>Head of Governance, Law, Property and Regulation<br><br>Executive Member for Resources and Performance Management |
| Allocation of Business Grant | To consider the allocation of a business grant | No                            | September 2017                      | The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Report setting out the key issues  | Asad Mushtaq<br>Head of Finance<br><br>Executive Member for Resources and Performance Management                                  |

| <b>Matter for decision</b> | <b>Purpose</b> | <b>Key Decision Yes or No</b> | <b>Anticipated date of decision</b> | <b>Public or Private report. If Private give reasons</b> | <b>List of Documents to be submitted including any background papers</b> | <b>Contact person &amp; Executive Portfolio</b> |
|----------------------------|----------------|-------------------------------|-------------------------------------|--|--|---|
|----------------------------|----------------|-------------------------------|-------------------------------------|--|--|---|

|                        |  |                   |                |   |                                   |   |
|------------------------|--|-------------------|----------------|---|-----------------------------------|---|
| Business Rates Pooling | To consider a report on Business Rates Pooling | No (Full Council) | September 2017 | Public  | Report setting out the key issues | Asad Mushtaq<br>Head of Finance<br><br>Executive Member for Resources and Performance Management                                  |
| Former Gannow Baths    | To consider a report on Former Gannow Baths    | No                | September 2017 | The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3;<br>Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Report setting out the key issues | Lukman Patel<br>Head of Governance, Law, Property and Regulation<br><br>Executive Member for Resources and Performance Management |
| Revenue Budget 2018-21 | To consider a report on Revenue Budget 2018-21 | No (Full Council) | September 2017 | Public  | Report setting out the key issues | Asad Mushtaq<br>Head of Finance<br><br>Executive Member for Resources and Performance Management                                  |

| <b>Matter for decision</b>   | <b>Purpose</b>  | <b>Key Decision Yes or No</b> | <b>Anticipated date of decision</b> | <b>Public or Private report. If Private give reasons</b>   | <b>List of Documents to be submitted including any background papers</b> | <b>Contact person &amp; Executive Portfolio</b>   |
|--|---|-------------------------------|-------------------------------------|--|--|---|
| Lease of Land for construction of Turf Moor Memorial Gardens Asset | To consider a report on construction of Turf Moor Memorial Gardens Asset    | No                            | September 2017                      | The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Report setting out the key issues  | Lukman Patel<br>Head of Governance, Law, Property and Regulation<br><br>Executive Member for Resources and Performance Management |
| Railway Scrutiny Review  | To consider a report from the Scrutiny Committee on a Railway Review        | No                            | September 2017                      | Public   | Report setting out the key issues  | Chair of Scrutiny<br><br>Executive Member for Regeneration and Economic Development   |
| Burnley Bus Station Management Services Procurement                | To consider a report on Burnley Bus Station Management Services Procurement | Yes                           | September 2017                      | The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person  | Report setting out the key issues  | Lukman Patel<br>Head of Governance, Law, Property and Regulation<br><br>Executive Member for Resources and Performance Management |

| <b>Matter for decision</b> | <b>Purpose</b> | <b>Key Decision<br/>Yes or<br/>No</b> | <b>Anticipated date<br/>of decision</b> | <b>Public or Private report. If<br/>Private give reasons</b> | <b>List of Documents to<br/>be submitted<br/>including any<br/>background<br/>papers</b> | <b>Contact person &amp;<br/>Executive Portfolio</b> |
|----------------------------|----------------|---------------------------------------|---|--|--|---|
|                            |                |                                       |   | (including the authority<br>holding that information)        |  |   |

A further Notice will be given 5 clear days before each meeting listed above if the meeting or part of the meeting is to be held in private. If you wish to make any representations about why any meeting or part of a meeting proposed to be held in private should be open to the public please send them to: Lukman Patel, Head of Governance, Law, Property & Regulation, Town Hall, Manchester Road, Burnley BB11 9SA.

E-mail: [lpatel@burnley.gov.uk](mailto:lpatel@burnley.gov.uk)

Published: 18<sup>th</sup> August 2017